

**SUPERVISORY MEETING PROTOCOL**

**DAHLEM RESEARCH SCHOOL**

Section 1 - To be completed by the DOCTORAL CANDIDATE before the meeting

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| Name of doctoral candidate: | Name of doctoral program: | |
| (Preliminary) Title of thesis: | | |
| Name of 1st supervisor | Name of 2nd supervisor | Name of 3rd supervisor |
| Supervisory meeting no: | Date of meeting: | Date of previous meeting: |

**Please report for the previous period:**

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| How many times have you met with your supervisors? | Do you consider this frequency sufficient? |
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| Progress report for the work you have completed: | |
| Please outline the current status of your dissertation project: | |

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| **Curriculum** |
| *Please follow the sample curriculum in appendix 1 of the rules and regulations governing the doctoral studies program Biodiversity, Evolution & Ecology. Please enclose proofs for your activities, e.g. certificates, conference program with the talk title, signature of supervisor for seminars or list of colloquia talks etc.* |
| Scientific training - transdisciplinary courses, e.g. attendance of courses, lectures, seminars, colloquia, summer schools etc.: |
| Scientific training - advanced courses, e.g. attendance of courses, lectures, seminars, colloquia, summer schools etc.: |
| Scientific training - Presentation of own research, e.g. conference talk or poster, publication: |
| Additional training: knowledge transfer: |
| Additional training: research management: |
| Additional training: key qualifications, language training: |

**Please plan the following period:**

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| Research objectives (e.g. major results expected, experiences, knowledge, skills, techniques to be acquired): |
| Working plan and time table (please attach a separate sheet, if applicable): |
| Scientific training - transdisciplinary courses, e.g. attendance of courses, lectures, seminars, colloquia, summer schools etc.: |
| Scientific training - advanced courses, e.g. attendance of courses, lectures, seminars, colloquia, summer schools etc.: |
| Scientific training - Presentation of own research, e.g. conference talk or poster, publication: |
| Additional training: |
| Comments (if applicable): |

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| Please comment on the doctoral candidate’s progress during the previous period in view of earlier defined targets and goals: | | |
| Please rate the candidate’s progress achieved during the previous period: | | |
| Very satisfactory | Satisfactory | Giving cause of concern |
| If “giving cause of concern”, please indicate what measures the candidate should take to achieve a satisfactory outcome: | | |
| Please state whether the candidate has accomplished a satisfactory level of research and other training or whether you identify components which are still missing: | | |
| Please indicate your estimate when the thesis is likely to be submitted: | | |
| Comments (if applicable): | | |

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| Issues discussed during the meeting: | |
| List of actions agreed upon at the supervisory meeting, including an indication of the person responsible and a timeplan: | |
| Comments (if applicable): | |
| Doctoral candidate: | Signature |
| Principal supervisor: | Signature |
| 2nd supervisor: | Signature |
| 3rd supervisor | Signature |